LORAIN/MEDINA COMMUNITY BASED CORRECTIONAL FACILITY

9892 Murray Ridge Rd. Elyria, Ohio 44035 440-281-9708, 440-281-9713 (Fax)

Application for Employment (Resumes must be attached to application)

Date: /	<u>/</u>		Position App	olied For:		
Last Name			First Name			
Address			Phone:	Home Number-		
			_	Cell Number-		
			E-Mail:			
Miscellaneous- The	e following information	n will be used	l only if it is c	lirectly related to the Cl	assification/	
Position for which	you are applying.					
					Yes	No
1. Do you have a <u>v</u>	alid Ohio Drivers Licer	nse?				
2. If necessary, can	you supply your own t	transportation	for work use	?		
	een employed in the sta		service of Oh	io?		
	een convicted of a felo					
•	ngaged in sexual abuse			•		
	ility, juvenile facility, o	or other institu	ution (as defin	ned by 42 U.S.C.		
1997)?	1	• ,,		1 4: 4		
	een convicted of engag					
	y either facilitated by feen a victim did not cons					
· ·	een civilly or administr					
described in #6?		adivery adjud	icated to have	conguged in detivity		
	een disciplined for sex	ual harassmei	nt?			
,	1					
Record of Educati	on-		Circle Last			
THEOLY OF EMUCALI	Name & Address	Course of	Year			
School	of School	Study	Completed	Did you Graduate?	List Diplo	oma/Degree
Elementary			5678	Yes ☐ No ☐		
Elementary			3078	165 110		
			1001			
High			1 2 3 4	Yes No		
College			1 2 3 4	Yes No		
Other (specify)			1 2 3 4	Yes No		

Please list below the specific Course Work Area relevant to the position (s) for which you are applying. Also, indicate the number of courses you have successfully completed in each area. Note: A transcript may not be substituted for this section.

Ex. A list of course work areas for a p	position as		Course Work Area	# of Courses
a purchasing agent might include:				
Course Work Area	# of Courses			
Procurement	5			
Inventory Control	3			
Bookkeeping	3			
Public Relations	1			
Government	2			
Budgeting	4			
Training & Other Qualificat	ions-			
Are you currently certified in I Typing Speed? Computer Literate In?	First Aid & CPR?	Yes	□No	
•	•		position (s) for which you are a ined as part of your education a	as
JF	<i>3</i>			
	ude special machines of		n or special qualification you have ou operate or hobbies which ha	

Experience- In the areas below, please type or print legibly past work experiences beginning with the most recent employment. If the title and duties changed materially in the course of your service in any one organization, indicate such changes clearly and as separate employment. Attach extra sheets if necessary. Volunteer work may be included as employment. Note- A resume may not be used as a substitute for completing this page.

Present or Most Recent Job-			
Employer's name and address			
Immediate supervisor's name			
Phone number	Position (job title/classification)		
Salary beginning	ending		
Duties performed			
Length of employment:	Reason for leaving:		
From- mo./yr			
To- mo./yr.			
Next Most Recent Job-			
Employer's name and address			
Immediate supervisor's name			
Phone number	Position (job title/classification)		
Salary beginning	ending		
Duties performed			
Length of employment:	Reason for leaving:		
From- mo./yr			
To- mo./yr.			
Next Most Recent Job-			
Employer's name and address			
Immediate supervisor's name			
Phone number	Position (job title/classification)		
Salary beginning	ending		
Duties performed			
Length of employment:	Reason for leaving:		
From- mo./yr			
To- mo./yr			

Name	Address	
Phone	,	
Name	Addraga	
Phone		
Name	Address	
Phone	<u></u>	
Military Service Record-		
Were you in U.S. Armed Forces? Dates of duty: From- / Rank at discharge:	Yes No If yes, what branch? To-	/ /
List duties in the service including spec	cial training.	
Previous Address- Please list two mos	st recent home addresses with t	the date of residence for each.
Address-		Dates of residence- From: / /
		To: / /
Address-		Dates of residence- From: / / To: / /
I solemnly swear that the facts set forth	n in my application are true and	IF THIS OATH IS OMITTED I complete. I understand that if employed,
personal or prior employment history as bureaus of your choice. I hereby waive	Section 7921.1. You are hereb nd financial or credit record th all provisions of law forbiddir owledge or information releva	y authorized to make any investigation of rough any investigative or credit agencies or ng colleges or universities which I attended, or nt to my employment and I hereby consent
Signature of Applicant		

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Permission for Release of Information for Background Investigation

Date:/ Request for Information	ation From:
to conduct an investigation of my background, included in the credit, reputation, military reputation, military reco	of the Lorain/Medina Community Based Correctional Facility uding education, employment, employment disciplinary actions, ords, criminal record and any other factors which such agents may in order to properly assess my character and background in the Lorain/Medina C.B.C.F.
T	nstitution contacted in the course of such investigation to release stostats of same if requested, and do hereby release such person, ang correct information.
its right to withhold from me or my agent the name from. I understand that all materials pertaining to the	To treat, at its discretion, certain sources as confidential, and as of such confidential sources, and information obtained there- his background check become the property of the Lorain/Medina emaintained in a secure manner in accordance with applicable
	on of my employment with Lorain/Medina C.B.C.F A photo- original hereof, even though the said photocopy does not contain
The Lorain/Medina C.B.C.F will conduct criminal current employees.	background investigations at least every five (5) years of
Print or Type Name	
Address	
Date of Birth / /	
S.S. #:	
Applicant Signature	
Witness Signature	
Ac	dministrative Review
Background Check Reviewed By:	Administrator Signature
Corrective Action Required? No Yes	If yes, indicate corrective action required below: